



Republic of the Philippines  
Department of Education

REGION IV- A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

18 February 2026

DIVISION MEMORANDUM  
No. 117 s. 2026

**ALIGNMENT OF SCHOOL IMPROVEMENT PLAN (SIP) AND ANNUAL  
IMPLEMENTATION PLAN (AIP) WITH THE QBEDP**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. Relative to the **Regional Memorandum No. 115 s. 2026** titled **Guidelines for Structuring the Division Education Development Plan (DEDP) Aligned with the QBEDP 2025-2035**, this Office through the School Governance and Operations Division will conduct an **Orientation on the Alignment of School Improvement Plan (SIP) and Annual Implementation Plan (AIP) with the QBEDP on February 19, 2026, 9:00 a.m. onwards, 4<sup>th</sup> Floor of SDO Building**.
2. Likewise, the presentation of adjusted SIP and AIP is scheduled on March 6 and 10, 2026 at the 4<sup>th</sup> Floor of SDO Building.
3. Participants to this orientation are all School Heads and Assistant School Heads of public elementary and secondary schools and select SDO personnel. All participants are advised to bring their laptops and have their own provisions for snacks and lunch.
4. Please see Enclosure 1 for the list of participants – SDO Personnel, School Heads, and Assistant School Heads.
5. For immediate dissemination and compliance of all concerned.

For:

**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

By:

**HERBERT D. PEREZ**  
Assistant Schools Division Superintendent  
Officer-in-Charge

Encl.: As stated

References: Regional Memorandum No. 115 s. 2026

To be indicated in the Perpetual Index  
under the following subjects:

ORIENTATION  
PERSONNEL  
SCHOOL HEADS

SGOD- alignment of school improvement plan (sip) and annual implementation plan (aip) with the qbedp  
SGO7BJAI-004343/February 18, 2026

Enclosure 1 - List of Participants

**SDO PERSONNEL**

No.	Name	Position/Designation	Office
1.	Celedonio B. Balderas Jr.	Schools Division Superintendent	OSDS
2.	Herbert D. Perez	Assistant Schools Division Superintendent	OSDS
3.	Edwin R. Rodriguez	Chief Education Supervisor - CID	CID
4.	Imelda C. Raymundo	Chief Education Supervisor - SGOD	SGOD
5.	Conrado C. Gabarda	Administrative Officer V	OSDS
6.	Agnes M. Luzadas	Accountant III	OSDS
7.	Benjamin A. Millares	Budget Officer III	OSDS
8.	Mark Bryan F. Valencia	Information Technology Officer	OSDS
9.	Maria Corazon A. Borbon	EPS-SGOD	SGOD
10.	Luzviminda Cynthia Richelle F. Quintero	EPS-English	CID
11.	Mildred Z. Galleno	EPS- Kinder/ SNED/ ALS	CID
12.	Ermelo A. Escobinas	PDO II	CID
13.	Montano L. Agudilla Jr.	SEPS SMME	SGOD
14.	Marife R. Lagar	Planning Officer III	SGOD
15.	La Trisha R. Dalit	EPS II	SGOD

**SCHOOL HEADS**

No.	Name of School Head	Position	Name of School
1.	Lorynel C. De Sagun	Head Teacher III	Alsam Integrated School
2.	Lilibeth B. Vargas	Teacher III/ Officer in-Charge	Busal Integrated School
3.	Honesto P. Caagbay Jr.	School Principal I	Calumpang Integrated School
4.	Rowena O. Sabiduria	School Principal I	Cipriano J. Querubin Elementary School (Formerly Wakas)
5.	Mary Grace M. Cabili	School Principal II	Dapdap Integrated School
6.	Baby Lyn T. Olandes	Head Teacher III	Domoit Elementary School
7.	Teresa E. Andaya	School Principal II	East Palale Elementary School
8.	Emelia R. Eclarin	Assistant School Principal II/ Officer-in-Charge	Eugenio Francia Integrated School
9.	Roderick O. Hugo	School Principal III	Froilan E. Lopez Elementary School

10.	Aldwin V. Capistrano	Head Teacher III	Gibanga Elementary School
11.	Michael M. Safred	School Principal I	Ilasan Integrated School
12.	Alona C. Crisanto	School Principal III	Ipilan-Alitao Elementary School
13.	Ronald O. Hugo	Master Teacher I / Officer in-Charge	Katigan-Alupay Elementary School
14.	Larvin O. Labrada	School Principal I	Lakawan Elementary School
15.	Regicelle D. Cabaysa	School Principal I / OIC - SEPS Planning and Research	Lalo Elementary School
16.	Wenefredo B. Baylongo	School Principal I	Lawigue Elementary School
17.	Elpidia C. Palayan	School Principal II	Malao-a/Calantas Elementary School
18.	Arlene D. Pagana	Teacher III / Officer in-Charge	Masin Elementary School
19.	Evelyn R. Palambiano	School Principal II	Mate Integrated School
20.	Joel N. Dela Cruz	Master Teacher I BANHS/ Officer in-Charge	Mayuwi Integrated School
21.	Luz A. Pacaigue	School Principal I	North Palale Elementary School
22.	Democrito C. Cabil Jr.	School Principal I	Pandakake Integrated School
23.	Dennis O. Labita	School Principal III	Potol Elementary School
24.	Ingrid A. Palad	School Principal II	South Palale Elementary School
25.	Ronan R. Ranillo	School Principal III	Tayabas East Central School
26.	Lea A. Cosico	School Principal II	Tayabas West Central School I
27.	Girlie A. Abaricia	Head Teacher III	Tayabas West Central School II
28.	Natalia A. Andaya	School Principal II	Tayabas West Central School III
29.	Julieta M. Labita	School Principal I	Tayabas West Central School IV
30.	Reniel C. Cabuyao	Teacher III / Officer in-Charge	Valencia Elementary School
31.	Corazon M. Oabel	School Principal II	West Palale Elementary School
32.	Cherry G. Hugo	School Principal II	Buenaventura Alandy National High School
33.	Gregorio I. Racelis	School Principal IV	Luis Palad Integrated High School

34.	Rempson P. Sumilang	ASP II SHS/ Officer in-Charge	Rosario Quesada Integrated National High School
35.	Joy B. Go	School Principal IV	West Palale National High School
36.	Adrian N. Naynes	Head Teacher I / Officer in-Charge	Talolong Integrated School
37.	Larvin O. Labrada	School Principal I	Tayabas City National High School

### ASSISTANT SCHOOL HEADS

No.	Name	Position/Designation	Office
1.	Maricel L. Abella	Master Teacher I	Tayabas East Central School
2.	Geraldine M. Constantino	Assistant School Principal I	Luis Palad Integrated High School (Senior High School)
3.	Raymund O. Hugo	Head Teacher IV	Luis Palad Integrated High School (Junior High School)
4.	Josephine B. Ramos	Head Teacher IV	Tayabas West Central School I
5.	Marvin J. Rosales	Head Teacher IV	West Palale National High School
6.	Maria Madel C. Rubia	Head Teacher IV	Buenaventura Alandy National High School
7.	Wilma G. Zaide	Head Teacher IV	Dapdap Integrated School